



Meadowbank Plunket Preschool Prospectus



**Meadowbank
Plunket Preschool**
Fun • Respect • Family • Grow

7 Meadowbank Road
Meadowbank
Auckland 1072
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Meadowbank.preschool@plunket.org.nz

Postal address:
P O Box 87277
Meadowbank
AUCKLAND 1742

Philosophy

Our preschool provides a small family atmosphere for children, parents and families. We believe that children's learning is best supported when we (teachers, parents and families) work together in partnership. We are facilitators for children's learning and see our role as teachers as working with and alongside children to support and allow them opportunities to make decisions about their learning.

We value the importance of children having freedom to make choices and decisions about their play. Our small group size enables us to establish and maintain close relationships with children. We believe children learn through play, where they have opportunities to ask questions, explore their interests and be supported as they grow, develop and learn.

We believe our environment acts as the third teacher. We value natural materials and the opportunities for children to engage in creative and imaginative play through open-ended materials.

We view children as competent and capable individuals. We value their existing funds of knowledge as foundations to build on and make learning connections. We consider it important that children have opportunities to develop fundamental learning dispositions for life.

Through our programme we support children to become independent learners who take responsibility, as well as developing confidence and resilience.

Vision

The Royal New Zealand Plunket Society has adopted the following call to action for the future of children in New Zealand.

Together the best start for every child.

Ma te mahi ngatahi, e puawai ai a tatou tamariki.

We believe in supporting the development of healthy families.

E whakapono ana Te Whānau Awhina Kit e tautoko te kaupapa o te hauora I te whanau.

Staff

Our staff have a genuine, warm, caring interest in all aspects of each child's time at our Preschool. We aim to provide a warm and caring, family-like environment with a focus on meeting individual developmental needs and we run a child-led educational programme.

Our families are always welcome in our preschool to observe, participate or share in the interests of their child.



Centre Manager:

Natalie Sampson
Diploma of Teaching (ECE)
Certificate in ECE leadership
Full Registration

Teachers:

Rachel Pratt
Bachelor of Teaching (ECE)
Full Registration

Amy Waring
Bachelor of Teaching (ECE)
Provisional Registration

Naz Cassim
Certificate ECE

Cook:

Jane Voysey

Finance:

Kimese Derks

Area Manager:

Jane Bollard
021 926 956

Meadowbank Plunket Preschool Fee Structure

The preschool has opted into the *Free ECE Hours* scheme but retains the right to opt out if it becomes financially unsustainable.

Fees (GST inclusive) for any attendance outside of *Free ECE Hours* are tabled below.

Minimum attendance is 2 days/sessions.

3-5 year olds 8am-5:30pm including 20 ECE hours

2 Days	\$66.00
3 Days	\$99.00
4 Days	\$163.00
5 days	\$215.00

2-5 year olds Non-ECE hours 8am-5: 30pm

2 Days	\$156.00
3 Days	\$219.50
4 Days	\$292.00
5 days	\$364.50

2-3 year olds Non-ECE 6 hour sessions

2 Days	\$126.00
3 Days	\$188.50
4 Days	\$226.00
5 days	\$247.50

A 10% discount will apply for the oldest sibling attending preschool.

Days/Hours of Operation: Monday to Friday 8.00am - 5.30pm

Sessions:
2 – 5 year olds 8.00 am - 5.30 pm
2 – 3 year olds 6 hour sessions

Holidays

If you take holidays throughout the year, two weeks' notice in advance of your holidays is required. We also ask that you sign and return the appropriate notification form. Your fees will be charged as per normal.

The Ministry of Education withdraws its fee subsidy once a child has been absent from the preschool for 21 consecutive days. If a child is to be absent for longer than 21 consecutive days, the relevant section of the holiday form must be completed, showing the preferred absence option, and the form must be approved by the Preschool Manager. If no form is received, the child's enrolment will be cancelled after an absence of 22 days.

The preschool closes for two weeks over Christmas and New Year's every year at management's discretion. Over this two-week period of time, management will not charge you fees.



Alterations

Any requests for altering your child's days or hours must be approved by the preschool manager. Due to the need to maintain staff-child ratios, under our Ministry of Education licence, changes may not always be possible. New session times can only come into effect when approval is received from the preschool manager.

Settling

We require that the parent/caregiver brings their child with them to see through the centre before their first day on the roll. We prefer that you make at least two to three visits.

Food

We pride ourselves on our Healthy Heart Gold awarded menu. We provide a nutritious morning and afternoon tea and a cooked meal at lunchtime, which is included in your child's fees (lunch is only included in 6 hour and full day programmes).

Please inform us of any food allergies your child may have by noting these on our enrolment form and speaking with the manager; we will try to work with you to cater to your child's dietary needs.

Filtered drinking water is available to the children at all times. You will be required to bring a drink bottle in from home to leave at the preschool so that your child will then be able to access water.

On your child's birthday you may wish to contribute a plain, iced cake. No lollies or rich cakes such as mud cake as this goes against our nutritional policy.





We have an online portfolio system at the preschool where your child's learning is documented. We also place notifications about updates about the Preschool here so we encourage you to check it regularly.

You will be notified via email when a learning story is written about your child and a notice has been added to the Educa homepage. We encourage you to be a part of your child's learning by documenting their learning experiences and interests on their profile page. You are welcome to invite aunts, uncle's and/or grandparents to see your child's learning journey.

Preschool's daily routine

8.00 am	Preschool opens for enrolled children. On arrival, children may choose from core curriculum activities, such as; art, music, small group activities and physical active play.
9.00 am	Weather permitting, the children have a choice of both indoor and outdoor activities.
9:30-10 am	Rolling morning tea – children can choose when they want morning tea and independently make it themselves with teacher guidance.
11.45 am	Morning mat time includes a range of activities such as stories, music, number and alphabet recognition, open discussions.
12 noon	Lunch – children wash hands and have lunch.
12.30 pm	Quiet time – children choose quiet curricular activities to do. Small group story time is optional.
1.00 pm	Sleep time for sleepers.
1:30 pm	Children freely play inside and outside, making their own curricular choices. Some set activities are provided.
2.15 pm	Tidy up.
2:20 pm	Afternoon mat time story and songs.
2:30 pm	Afternoon teas - children wash hands and sit together.
3.00 pm	Free curricular activities.
5.00pm	Late snack.
5.30 pm	Centre closes for the day.

On arrival, the Preschool environment is set up for all aspects and types of play. Children can decide where, what and how they will play. Throughout the day, the teachers work alongside the children, supporting and modeling skills and social interactions while engaging and extending on the children's emerging interests. Weather permitting; the children have a choice of both indoor and outdoor activities.